DIPLOMA OF PASTORAL MINISTRY

PROGRAM PROSPECTUS

DIPLOMA OF PASTORAL MINISTRY PROGRAM PROSPECTUS

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LETTER FROM THE PRESIDENT

Welcome to Teleo University. We are a global distance education institution committed to equipping pastors and church leaders with world-class practical ministry training without leaving their churches and networks of ministry relationships. Teleo University partners with our parent organization, T-Net International, to offer degrees to the thousands of pastors and church leaders participating in training centers in countries throughout Africa, Asia, and the Americas.

Teleo is a Koine Greek word that means 1) *to bring to a close, to finish,* or 2) *complete or fulfill a command.* In the New Testament, the Apostle Paul used Teleo in 2 Timothy 4:7, "I have fought the good fight, I have finished the race." Again, in John 19:30, as Jesus died on the cross for our salvation, He said, "It is finished." *Teleo* captures our passion for finishing the Great Commission by being and making disciples of all nations.

In Acts 1:8 and Matthew 28, Jesus told his followers that they would be His witnesses in their cities, their countries, and throughout the whole world until the Great Commission was finished. The **Mission** of T-Net, or Teleo-Network, is to coach pastors and church leaders to *finish* the Great Commission in their congregations, regions, and every country of the world. Finishing the Great Commission in every country of the world so that no nation is unreached is what we call **PROJECT ZERO** because the mandate of "all nations" or "all ethnos" ends at ZERO. Teleo University supports this global initiative by providing affordable, accessible, accredited degrees to pastors and ministry leaders seeking to finish the Great Commission by multiplying disciple makers and initiating saturation church planting.

We believe the Great Commission can and will be *finished*. We believe the whole world will be filled with the knowledge of the glory of God. It is our all-consuming passion to do everything we can, through the power of the Holy Spirit, to see it through. T-Net International is committed to establishing an indigenously led and funded, multiplying, disciple making, church planting, and revitalization movement in each of the more than 230 countries of the world and coaching them until the Great Commission is finished. I can think of no greater pursuit in our lifetime.

Jay Klopfenstein, MDiv, DMin

Offer of Admission

Date: _____

Dear T-Net Training Center Student,
Congratulations, you have met the first requirement for admission to Teleo University-- participation in a T-Net Training Center. Therefore, I am pleased to present to you **this official invitation to apply** to Teleo University to complete this distance education, disciple making program for academic credit. See the school catalog on our website for more information. Please accept my congratulations on this offer of admission.

Located in Minneapolis, Minnesota, USA, Teleo University offers distance education to those currently serving as pastors, church leaders, and church planters. In this program, you will receive thousands of pages of lectures, labs, curriculum, and practical field assignments created by our expert faculty. Also, you will receive the encouragement and support of a facilitated study group called a T-Net Training Center. T-Net staff and facilitators will assist you by providing coaching and support as you complete your studies.

I invite you to apply today for admission to Teleo University. Our admissions team is anxious to process your application and previous transcripts to confirm the degree program you qualify for and provide you with an official letter of acceptance and placement. **NOTE: You are welcome to complete T-Net training without pursuing a degree, but you cannot attend T-Net training in pursuit of a degree without first applying for admissions to Teleo University.** I pray for success in your studies.

STUDENT INFORMATION:

Name:_____

Student Cohort ID: _____/_____/_____
                (two-letter country code or name /   center code or name   / student # 1, 2, 3, etc.)
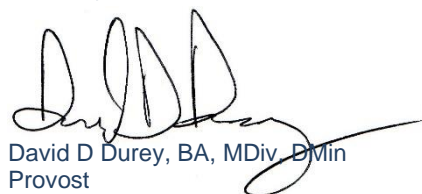
PROGRAM INFORMATION:
Program: Pastoral Ministry
Program Length: 10 terms (40 months)
Status: Distance Education Student
Admission Status: Invitation to Apply to Teleo University
Cohort Start Date: _____

CONDITIONS:
This is your offer to apply for admission to Teleo University. Your **acceptance is contingent upon submitting** the 1) completed application, 2) $50 application fee (MDiv and BPM only), 3) three recommendation forms, and 4) copies of transcript(s) documenting degrees or course credit awarded for previous studies (NOTE: Diploma and Certificate students are **NOT required** to pay the $50 application fee). You may obtain the forms through your T-Net center or at www.teleouniversity.org and return them through your T-Net Training Center cohort facilitator.

Students must currently be active in ministry, and they are required to apply what they learn within a local church. Therefore, students must have permission to complete the ministry assignments within their church to complete the pastoral ministry program.

Sincerely,

David D Durey, BA, MDiv, DMin
Provost

_____
Signature of the T-Net Training Center Facilitator

ABOUT TELEO UNIVERSITY

MISSION

Our Mission is to provide affordable, accessible, accredited education to pastors and ministry leaders who are seeking to *finish* the Great Commission through multiplying disciple makers and initiating saturation church planting.

DISTINCTIVES

Distance Education for Non-Traditional Students: Pastors that Remain On-the-Job

Teleo University plays a unique role in Theological Education by Extension. Teleo University's focus is on *finishing* the Great Commission of Jesus (Matthew 28:19-20) in each nation of the world by empowering indigenous pastors and church leaders. Teleo University only seeks students who are currently pastors, church planters, or key lay leaders. The average age of these non-traditional students is between 30 to 55 years old. These Christian leaders do not need to leave their ministries and families to attend classes. Teleo University offers no resident campus learning. Instead, students must remain in their local church ministry to implement what they learn in this unique distance education program.

Teleo University is not in competition with traditional Bible Colleges and Seminaries. Teleo University's core materials have been taught at a master's and doctoral level by several of the most prominent evangelical seminaries: Bethel Seminary, Columbia International University, Dallas Theological Seminary, Trinity Divinity School, Western Theological Seminary, West Africa Theological Seminary, and more.

Teleo University professors share their knowledge with students through a cross-culturally tested curriculum, printed lectures, and, more recently, web-based video coaching (currently English only). The course curriculum is translated into multiple languages. Therefore, Teleo University employs correspondence courses where students meet their professors only through printed lectures and perhaps video coaching, but without personal interaction. However, our print delivery, supported by local study groups and experienced facilitators, empowers our students to receive practical theological education without leaving their ministry or network of relationships.

By gathering students into study groups called T-Net Training Centers, students benefit from carefully prepared study materials, collaboration with fellow students, and facilitators who have studied and applied this curriculum in their ministries. Furthermore, the internet now offers more resources and allows student exposer to instructors, course authors, and subject matter experts through video coaching.

Trained as Trainers–The Disciple Making Model

Teleo University students participate in local study groups called T-Net Training Centers to complete assignments and enjoy vibrant student life interaction. Teleo University requires that pastors learn as students and then apply what they learn by leading, training, and implementing it in their local churches. Finally, every student must take on the disciple making mindset of training other pastors and church leaders (2 Timothy 2:2). Within the T-Net Training Centers, students form training teams to fulfill teaching practicum requirements of training this material to other pastors and church leaders.

INSTITUTIONAL GOALS

To accomplish our mission, Teleo University seeks to…
1. Keep the cost of education accessible to all students regardless of their financial means.
2. Provide students with learning resources adequate to meet the learning objectives of every study program.
3. Provide students with accredited degrees and certificates.
4. Complement not compete with existing Bible Colleges and Seminaries.
5. Recruit and train existing pastors and church leaders so they need not leave their current ministry positions but can apply their learning in their churches.
6. Make finishing the Great Commission the primary objective of all training programs.
7. Training students to revitalize local churches as disciple making churches.
8. Empower students as trainers and equippers who multiply disciple making training and saturation church planting to finish the Great Commission.

ADMISSION POLICIES

GENERAL ADMISSION REQUIREMENTS

Students admitted to Teleo University are chosen based on spirituality, ministry zeal, academic ability, and their current role as a pastor, Bishop, church planter, church leader, or spouse. Teleo University is an educational institution for those non-traditional students who are already in vocational or bi-vocational pastoral ministry and church leadership. Teleo University provides Theological Education by Extension through a correspondence curriculum facilitated in T-Net Training Centers' study groups. Teleo University expects all students to participate in a T-Net Training Center study group.

SPIRITUAL REQUIREMENTS: BELIEF AND CHARACTER

Applicants must agree with, personally adhere to, and support Teleo University's Doctrinal Statement. By completing and signing the application, the applicant promises to respect and comply with the student standards of conduct of Teleo University. Applicants are to give evidence of Christian character and maintain a lifestyle consistent with biblical standards of a daily walk with Christ. Teleo University serves students in many cultures worldwide, and we acknowledge that some practices will be considered acceptable by Christians in one culture but not another. Therefore, Teleo University insists that the Scriptures guide godly conduct for both students and faculty. Where Scripture is clear, we will be clear, but where it is not, there will be freedom and grace.

CHRISTIAN SERVICE REQUIREMENTS

Serving is an integral part of the Christian life. Students enrolled in Teleo University are non-traditional students serving as pastors, church planters, and Christian leaders in the local church. Christian service is not something added to the coursework. It is integrated into the entire educational experience at Teleo University at both the undergraduate and graduate levels. Serving and loving non-Christians and helping disciples grow is a way of life for those seeking to finish the Great Commission.

STATEMENT OF FAITH

Teleo University is an Evangelical Protestant religious organization that holds to the essentials of biblical orthodoxy. The following statement addresses seven essentials upon which Christians have agreed throughout the centuries. These statements are inclusive rather than exclusive. We are eager to partner with denominations, churches, and other religious organizations that embrace the Christian faith's essentials. To maintain continuity and consistency, Teleo University expects faculty, administration, and students to agree with, personally adhere to, and support the following doctrinal statement:
We Believe:

1. The Scriptures, both Old, and New Testaments, to be the inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of men and women and the Divine and final authority for Christian faith practice.

2. In one God, creator of all things, infinitely perfect and eternally existing in three persons–Father, Son, and Holy Spirit.

3. That Jesus Christ is true God and true man having been conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross as a sacrifice for our sins, according to the Scriptures. Further, He arose bodily from the dead, ascended into heaven, where at the right hand of the Majesty on High, He is now our High Priest and Advocate.

4. The ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and during this age, to convict men and women, regenerate the believing sinner, and indwell, guide, instruct, and empower the believer for godly living and service.

5. That mankind was created in the image of God but fell into sin and is, therefore, lost and only through regeneration by the Holy Spirit can salvation and spiritual life be obtained.

6. That the shed blood of Jesus Christ and His resurrection provide the only ground for justification and salvation for all who believe. That the new birth comes only by grace through faith in Christ alone and that repentance is a vital part of believing, but is in no way in itself a separate and independent condition of salvation; nor are any other acts such as confession, baptism, prayer, or faithful service to be added to believing as a condition of salvation.

7. In the bodily resurrection of the dead; of the believer to everlasting blessedness and joy with the Lord; of the unbeliever to judgment and everlasting conscious punishment.

ADMISSIONS PROCESS

Step 1: Join a T-Net Training Center Study Group
As a distance education institution, Teleo University does not offer traditional classroom education. Teleo University expects all students to participate in a local study group facilitated by T-Net International, where students collaborate with group members and complete directed instructional activities. Visit www.finishprojectzero.com/transform to find a training center in your country or contact info@teleouniversity.org to find a T-Net Training Center study group in your country.

Step 2: Submit the Application, Fee, Three Recommendations, and Transcripts
Applicants must submit the following items through their T-Net Training Center study group facilitator in their country or directly to the Office of Admissions if so directed:

1. **Admission Application:** Begin the application process by completing and submitting a paper application to your T-Net Training Center study group facilitator in your country. Click on the "Admissions" tab at www.teleouniversity.org to download an application.

2. **Application Fee:** Submit the $50 (USD) non-refundable application fee through your T-Net Training Center study group facilitator, or for further assistance, contact admissions@teleouniversity.org. (NOTE: Diploma and Certificate students are **NOT required** to pay the $50 application fee.)

3. **Acknowledge Agreement:** Affirm agreement with Teleo University's Statement of Faith and agree to abide by the school's policies and program requirements by checking the appropriate boxes on page two of the application form.

4. **Recommendations:** Teleo University requires three recommendation forms for all new applicants. Provide the following forms to the appropriate references. Have your references return the recommendation forms to your T-Net Training Center facilitator to submit to Teleo University along with your application and other required documents.
   - Recommendation 1: T-Net Training Center Trainer-Facilitator.
   - Recommendation 2: Personal Reference.
   - Recommendation 3: Ministry Reference.

5. **Transcript Evaluation:** Secondary school (high school), college, or university transcripts must be evaluated and reviewed for eligibility when you apply. The evaluation confirms if the student qualifies to begin the program for which the student has applied. To submit transcripts for evaluation:

   - Option 1: If your previous school offers official electronic (secure PDF) transcripts, this will be your fastest method. Request that your school send a copy to admissions@TeleoUniversity.org

   - Option 2: Submit a valid copy of your official transcript(s): 1) scan (PDF only) and upload the transcript document(s) through your tnetcenter.com online account, or 2) provide the transcript document(s) to your T-Net Training Center facilitator for document upload, or 3) if requested to do so, email the scanned (PDF only) transcript document(s) directly to admissions@teleouniversity.org.

   - Option 3: (USA only) If mailing a hard copy is the only option offered, have your official transcript sent to:

     Teleo University
     ATTN. Transcripts Department
     4879 West Broadway Ave
     Minneapolis MN 55445 USA

Step 3: Receive a Notice of Acceptance

After Teleo University has received and processed your application fee and required documents, the admission office will send the applicant a notice of acceptance or non-admission. The admissions department will recommend an appropriate alternative program for students who do not qualify for requested program.

Step 4: Access Your Student Account

Using the "My Teleo" section of TeleoUniversity.org, access your Teleo University student online account.

Step 5: Pay Your Tuition and Proceed Through the Program

Teleo University enrolls students in prescribed programs of 9 or 10 four-month consecutive academic terms (36 or 40 months). There is no need to register for each term because of automatic enrollment for each term's prescribed courses. If you pay your tuition and earn passing grades, you will proceed automatically from one term to the next throughout the program.

TUITION AND FEES

1. **Tuition for a student in the United States:** (Students outside the USA pay tuition unique to their country.)
   - Certification Credits (T-Net School of Ministry) $25 per term credit
   - Undergraduate Credits (diploma and bachelor's degree)–$70 per term credit
   - Graduate Credits (master's degree)–$80 per term credit

2. **Degree Fees:** Certificate and diploma students pay the required tuition but are exempt from degree fees. Bachelor's, master's and doctoral degree students (USA and International) must pay the following:

Teleo University Fees	USD	
Registration (Application Fee)	$50.00	Paid at the beginning of year 1
Administration Fee	$50.00	Paid at Term 4 / Course 4
Graduation Fee	$50.00	Paid at Term 7 / Course 7 (or during year 3)
Total Fees Due	$150.00 (all fees are non-refundable)	

Past due degree fees may result in late fees or removal from the degree program.

SCHOLARSHIPS

Special need-based scholarships are available for students in the United States. The amount of the award is based on the student's financial need. In keeping with the institution's mission, special consideration is provided for recent immigrants to North America. Students in countries outside of the USA pay tuition based on each country.

Diploma of Pastoral Ministry

Course Requirements

T-NET SCHOOL OF THEOLOGY (UNDERGRADUATE PROGRAMS)

DIPLOMA OF PASTORAL MINISTRY (DPM)

Program Description
The Diploma of Pastoral Ministry (DPM) is for pastors and church leaders currently serving in a church who desire to increase their effectiveness in leading the local congregation and impacting their nation or people group with the Gospel of Jesus Christ. Students will learn and direct revitalization within their congregation, including forming sequential disciple making small groups, training disciple making small group leaders, training Bible teachers, and apprenticing lay leaders to plant house churches. Students will learn Bible study methods, sermon preparation and delivery, Old and New Testament Bible survey, personal evangelism, a survey of world religions, an overview of church history, and a Bible doctrine survey. Finally, students will complete teaching and ministry practicums as part of a team to train other church leaders in these foundational principles.

Program Outcomes
Students who complete the requirements for this program will have met the following objectives:

1. Develop skills in Bible study methods, preaching, and teaching
2. Learn to revitalize the church to become an intentional disciple making church
3. Gain knowledge and expertise in directing sequential disciple making small groups
4. Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
5. Learn how to implement an intentional disciple making philosophy of ministry for the local church
6. Develop the skills and knowledge required to be an effective pastoral leader
7. Multiply ministry by training and developing lay leaders, church planters, and other pastors

Program Requirements: Diploma of Pastoral Ministry (DPM)
This program requires the successful completion of the following courses as described in the T-Net International Tier 1 curriculum and Auxiliary Manual.

Course #	Title	Credits
BT121	(C-1) Finishing the Great Commission	7
ML131	(C-2) Planting and Multiplying Churches	5
PM141	(C-3) Evangelism and World Religions	7
BT323	(C-4) Bible Study Methods	8
SF251	(C-5) Balancing Life and Ministry	8
BT242	(C-6) Biblical Disciple Making	7
ML232	(C-7) Whole-Church Disciple Making	7
PM443	(C-8) Growing a Healthy Church	8
BT223	(C-9) Survey of the Old and New Testaments	7
BT324	(C-10) Survey of Bible Doctrine	5
TP271	Teaching Practicum: Finishing the Great Commission	2
TP272	Teaching Practicum: Planting and Multiplying Churches	2
TP273	Teaching Practicum: Evangelism and World Religions	2
TP274	Teaching Practicum: Bible Study Methods	2
TP275	Teaching Practicum: Balancing Life and Ministry	2
TP276	Teaching Practicum: Biblical Disciple Making	2
MP261	Coaching and Supervising a 1st Generation Training Center	3
MP262	Coaching and Supervising 2nd Generation Training Centers	1
FP351	Field Project Formation: Local Church Revitalization	1
FP452	Field Project Implementation in the Local Church	3
FP453	Field Project Report	1
Total Course Program Credits		**90**

Admission Requirements
1. (United States residents) A high school diploma representing the successful completion of 12 years of schooling.
2. (Non-US residents) Completing 10 years of schooling and demonstrated ability to study at this level plus some experience as an apprentice in a trade, profession, or ministry.
3. An applicant must be active in *ministry and authorized to implement assignments within a local church.
   *Active in Ministry typically is reflected by the following roles: Senior Pastor, Associate/Assistant Pastor, Church Planter, Elder/Church Leader, Pastor's Spouse.

Note: There are no degree fees of $150 for Diploma students and no assignments in addition to those listed in the T-Net Tier 1 Auxiliary Manual (Version 7.1.b).

Program Structure and Delivery

Students participate in this program year-round by completing three 16-week terms each year for 10 terms. Students are independent learners but participate in regularly scheduled study groups called T-Net Training Centers led by experienced facilitators.

	Year 1			**Year 2**			**Year 3**			
10 Course Student:	(C-1) BT121 Finishing the Great Commission	(C-2) ML131 Planting and Multiplying Churches	(C-3) PM141 Evangelism and World Religions	(C-4) BT323 Bible Study Methods	(C-5) SF251 Balancing Life and Ministry	(C-6) BT242 Biblical Disciple Making	(C-7) ML232 Whole-Church Disciple Making	(C-8) PM443 Growing a Healthy Church	(C-9) BT223 Survey of Old and New Testaments	(C-10) BT324 Survey of Bible Doctrine
Trainer: Teaching Practicum 1G Center				(C-1) TP271 Teaching Practicum: Finishing the Great Commission	(C-2) TP272 Planting and Multiplying Churches		(C-3) TP273 Evangelism and World Religions	(C-4) TP274 Bible Study Methods	(C-5) TP275 Balancing Life and Ministry	(C-6) TP276 Biblical Disciple Making
Ministry Practicum				MP261 Coaching and Supervising a 1st Generation Training Center (C-1 to C-6)						
Coach: 2G Center									MP262 Coaching and Supervising a 2nd Generation Training Centers (C-1 and C-2)	
Field Project	FP351 Project Formation: Local Church Revitalization	FP452 Field Project Implementation in the Local Church							FP453 Field Project Report	

Diploma of Pastoral (DPM) Ministry Schedule (10 Terms = 40 months)

(C-7) "C" signifies the course cohort meeting, and the # indicates the sequence in which the course is presented.

Program Schedule and Assignments

Students will follow the schedule and complete assignments as listed in the T-Net Tier 1 Auxiliary Manual (Ver 7.1.b) and Course Manuals. For the Certificate of Pastoral Ministry program there are no assignments required in addition to those listed in the T-Net Tier 1 Auxiliary Manual (Version 7.1.b).

Graduation Requirements

The student passes an assessment of his or her achievement of the graduate profile for this award, including:
1. Successful completion of at least 90 credit hours.
2. Complete field education/practical ministry requirements.
   - Implementation of the Disciple Making Field Project in the Local Church
   - Completion of six Teaching Practicums
   - Completion of the two Ministry Practicums
3. Model of the Student Life Character and Conduct and mastery of the Institutional Learning Outcomes.

Note: There are no degree fees of $150 for Diploma students and no assignments in addition to those listed in the T-Net Tier 1 Auxiliary Manual (Version 7.1.b).

What Assignments and Requirements are New for Tier 1 in Version 7.1.b?

The Tier 1 Auxiliary Manual Version 7.1.b now includes all assignments required for the Teleo University Pastoral Ministry Programs. The two most significant changes are Reading and Research Reports and a final Field Project Report. See the assignment descriptions for your program in the Auxiliary Manual Section 4 and see the Appendix for instructions on completing the Field Project Reports for a master's degree, bachelor's degree, or diploma/certificate:

1. **Reading and Research Reports.** Each of the ten core courses now has a Reading and Research Report Assignment.
2. **Field Project Report.** All students must now present a Field Project Report that includes the "Vital Signs Summary Data for Disciple Making Church Revitalization" form documenting the 36-month disciple making church revitalization field project as recorded in the Ministry Data Sheets. All students will give a verbal presentation of the Vital Signs summary Data at the Course 10 final interview.

   Students seeking master's and bachelor's degrees must also submit a written report as described in the Appendix. The approximate page length for the written reports are:

   - MDiv Field Project Report: master's degree students are to write a 25-45 page (6,000-11,000 word) typed report;
   - BPM Capstone Project Report: bachelor's degree students write a 12-20 page (3000-5000 word) typed report; and
   - Diploma and certificate students present a verbal report and submit the one-page "Vital Signs Summary Data" form.

DIPLOMA AND CERTIFICATE - FIELD PROJECT REPORT

INSTRUCTIONS AND REQUIRED CONTENT FOR THE FIELD PROJECT REPORT:

Diploma and certificate students must submit the form "Vital Signs Summary Data for Disciple Making Church Revitalization" documenting the 36-month disciple making church revitalization field project implementation as recorded in the Ministry Data Sheets. Diploma and certificate students will then give a verbal presentation of the Vital Signs summary Data at the Course 10 final interview. This summary form addresses the following outline:

- Vital Sign 1: Church Attendance Growth
- Vital Sign 2: Giving Growth
- Vital Sign 3: Equipping, Mobilizing and Multiplying Disciple Making Leaders
- Vital Sign 4: Mobilizing Adult Participation Sequential Disciple Making Groups
- Vital Sign 5: Culturally Effective Evangelism Resulting in Engaged Disciples (Converts)
- Vital Sign 6: Church Planters Apprenticed to lead Outreach Discovery Bible Studies
- Vital Sign 7: House Church Plants using Outreach Discovery Bible Studies

Vital Signs Summary Data for Disciple Making Church Revitalization

Use the "Final Ministry Data Sheets" from the T-Net Tier 1 Auxiliary Manual Version 7.1 to complete the following vital signs summary for the church you sought to revitalize as a disciple making church.

Church name: _____Your Name/Position: _____

Country: _____ Location/Center #: _____

Vital Signs: Calculate the following from your Ministry Data Sheets (DS = Data Sheets; Q2 = Question 2):

1. **Attendance Growth** (DS Q2) Using Data Sheet Question #2,
   a. Write the total number of adults recorded as attending at Course 1 _____
   b. Write the total number of adults recorded as attending at Course 10 _____

2. **Giving Growth** (DS Q5) Using Data Sheet Question #5,
   a. Write the average weekly giving as recorded at Course 1 _____
   b. Write the average weekly giving as recorded at Course 10 _____

3. **Number of Disciple Making Leaders** (DS Q7/Q11)
   a. Write the number of primary leaders presently serving in the church as recorded in Data Sheet Question #7 _____
   b. Use Data Sheet Question #11 and enter the total number of current disciple making group leaders ____

4. **Number of Disciple Making Groups** (DS Q14/Q15)
   a. Use Data Sheet Question #14 and enter the total number of disciple making groups at this course _____
   b. Use Data Sheet Question #15 and enter the total number of adults currently attending a disciple making group _____

5. **Number of Converts** (DS Q19) _____ Use Data Sheet Question #19 and enter the total number of converts brought into the mother church and all Outreach Come and See Discovery Bible Study house church plants.

6. **Number of Church Planting Apprentices** (DS Q23) _____ Use Data Sheet Question #23 to enter the current number of church planting apprentices.

7. **Number of Church Plants** (DS Q24 + Q25) _____ Add Data Sheet Questions #24 and #25 and enter the current number of house church plants (Outreach Come and See Discovery Bible Study house church plants).

APPENDIX

1. Recommended Reading
2. Reading and Research Reports
3. Teleo University Application Form
4. T-Net Training Center Reference Form
5. Ministry Reference Form
6. Personal Reference Form

RECOMMENDED READING

A recommended reading list for each term is posted at My Teleo (www.teleouniversity.org/readinglab). Use this recommended reading list to fulfill the Reading and Research assignments. You are not limited to this list. You are encouraged to find these and other resources using the Teleo University online library or approved library resources in your language and country.

LIBRARIES

1. **Teleo University provides an online library accessible through www.TeleoUniversity.org**
    Students are encouraged to access recommended reading and research books and journal articles related to the course content using the university online library. The library subscribes to numerous databases to access scholarly and peer-reviewed journal articles, e-books, newspapers, magazines, and more. Online resources are accessible remotely 24/7 through "My Teleo" at www.TeleoUniversity.org.

2. **Local libraries are additional sources of information and research.** Ask your study group facilitator or country director for a list of libraries available to you in your country. Possibilities include:
    *   Local colleges, seminaries, and universities
    *   Public libraries
    *   Church libraries, pastors' libraries, and other professionals' libraries

SAMPLE RECOMMENDED READING LISTS:

Term 1/Course 1: Finishing the Great Commission

Finishing the Great Commission. Version 7. T-Net International, 2020.

Hull, Bill, Jesus Christ, Disciple Maker. Grand Rapids, MI: Baker 2004.

Coleman, Robert E. The Master Plan of Evangelism. 1963. Old Tappen, NJ: Revell, 1987.

Coleman, Robert E., et al. Disciplemaking: Training Leaders to Make Disciples. Wheaton, IL: Billy Graham

> Center, 1994.

Eims, Leroy. The Lost Art of Disciple Making. Grand Rapids: Zondervan, 1978.

Wilkins, Michael J. Following the Master: A Biblical Theology of Discipleship. Grand Rapids: Zondervan, 1992.

Term 2/Course 2 Apprenticing Disciple Makers and Church Planters

Apprenticing Disciple Makers and Church Planters. Version 7. T-Net International, 2020.

Watson, David. Contagious Disciple Making: Leading Others on a Journey of Discovery

Trousdale, Jerry. Contagious Disciple Making: Leading Others on a Journey of Discovery

Trousdale, Jerry, and Glenn Sunshine. The Kingdom Unleashed: How Jesus' 1st-Century Kingdom Values Are

> Transforming Thousands of Cultures and Awakening His Church

Garrison, David. Church Planting Movements: How God is Redeeming a Lost World.

Term 3/Course Evangelism and World Religions
Evangelism and World Religions. Version 7. T-Net International, 2020.

> **Visit "My Teleo" Reading and Research at www.TeleoUniversity.org/readinglab for additional program bibliography and the current Recommended Reading Lists.**

READING AND RESEARCH REPORTS

Throughout your life, ministry, and education, you will need to preserve important quotes and concepts from reading and research and document the sources of that information as you write essays, sermons, and Field Project Report. Taking and organizing notes from reading is essential to research, writing, and speaking.

The following material provides a brief introduction to citation of sources for reading reports and research papers and the following tools:
- "Taking Notes From Research Reading" by Dr. Margaret Procter, University of Toronto.
- A "Reading and Research Report Form."

Taking Reading and Research Notes
Taking notes is a crucial part of the research process because it helps you internalize the concepts you are learning, and it enables you to preserve and organize that information. There are many ways to take notes, but a sound notes system will provide the following:
- Bibliographic information about the source so you can cite it correctly so others can find it. Include items such as author, title, date published, publisher, and URL (if it is a website).
- A way to organize your notes by summary topics, keywords, or search terms.
- Space to capture key quotes (with page numbers from the source), important information from the text summarized or paraphrased (in your own words), and your questions, comments, and thoughts in responses to what you have read.

When taking notes, begin by looking through the document to get the main ideas and find where there is information most relevant to your research. Do not write down things you already know. Write down every fact or concept that will help you in your research. Indicate when you quote directly from the text and add the specific page location. Read the following article for more help in notetaking for research:

Taking Notes From Research Reading
Prepared by Dr. Margaret Procter, University of Toronto Coordinator, Writing Support

Taking notes efficiently is essential to your sanity in facing the wealth of information available in print and electronic form. It is also a key part of writing well-focused and coherently argued papers. Good notetaking strategies will help you read with more understanding and save time and frustration when you write your paper. These are three main principles:

Know What Kind of Ideas You Need to Record
Focus your approach to the topic before you start detailed research. Then you will read with a purpose in mind, and you will be able to sort out relevant ideas.
- Analyze the **assignment sheet** to be clear about just what you are going to do with your **topic**, and what your topic consists of. (See the file on *Understanding Essay Topics).*
- Then review the commonly known **facts** about your topic and become aware of the range of thinking and **opinions** on it. As well as your class notes and textbook, browse in an encyclopedia or other reference work.
- Try making a **preliminary list** of the subtopics you would expect to find in your reading. These will guide your attention and may come in handy as search terms and labels for notes.
- Choose a component or **angle** that interests you, perhaps one on which there is already some controversy.

Now formulate your **research question**. It should allow for reasoning as well as gathering of information--not just what the proto-Iroquoians ate, for instance, but how valid the evidence is for early introduction of corn. You may even want to jot down a tentative thesis statement as a preliminary answer to your question. (See the file *Using Thesis Statements* for the defining characteristics of a good thesis statement.)
- Then you will know what to look for in your research reading: **facts** and **theories** that help answer your question, and other people's **opinions** about the value of specific answers.

Do Not Write Down Too Much
Your essay must be an expression of your own thinking, not a patchwork of borrowed ideas. Plan therefore to invest your research time in understanding your sources and integrating them into your own thinking. Use your note cards or note sheets to record only ideas that are relevant to your focus on the topic and summarize rather than copy out or paraphrase.
- Copy out exact words only when the ideas are memorably phrased or surprisingly expressed--on the few occasions when you might use them as actual quotations.
- Otherwise, compress ideas in your own words. Paraphrasing word by word is a waste of time. Choose the most important ideas and write them down as labels or headings. Then fill in with a few subpoints that explain or exemplify.
- Do not depend on underlining and highlighting. Find your own words for notes in the margin (or on "sticky" notes).

Label Your Notes Intelligently
Whether you use cards or pages for notetaking, take notes in a way that allows for later use.
- Save [time and trouble] later by recording bibliographic information in a master list or computer file when you begin looking at each source (do not forget to notebook and journal information for photocopies). Then you can quickly identify each note by the author's name and page number; when you refer to sources in the essay you can fill in details of publication easily from your master list. Keep a format guide handy so you get details right from the start (see the file on Documentation Formats).
- Try as far as possible to put notes on separate cards or sheets. This will let you label the topic of each note. Not only will that keep your notetaking focused, but it will also allow for grouping and synthesizing of ideas later. It is especially satisfying to shuffle notes and see how the conjunctions create new ideas in your own thinking.
- Leave lots of space in your notes for comments of your own questions and reactions as you read, second thoughts and cross-references when you look back at what you have written. These comments can become a virtual first draft of your paper. (*Visit our many files offering advice about university writing at www.advice.writing.utoronto.ca*)

Citation of Sources for Reading Reports and Research Papers
It is critical to avoid plagiarism by citing the sources used in your writing. T-Net uses the Modern Language Association (MLA) system of citation. The following MLA citation summary is an introduction to this popular style guide.

Modified MLA Parenthetical Citation Style
The Modern Language Association (MLA) establishes values for acknowledging sources used in a research paper. MLA citation style uses a simple two-part parenthetical documentation system for citing sources: Citations in the text of a paper point to the alphabetical Works Cited list that appears at the end of the paper. Together, these references identify and credit the sources used in the paper and allow others to access and retrieve this material. **Teleo University provides a Style Guide with citation formatting at teleouniversity.org/writinglab.** Also, you may reference the current MLA formatting and citation guidelines online at owl.purdue.edu. We will focus only on gaining the information required for the "Works Cited" section.

Works Cited List
References cited in the text of a research paper must appear at the end of the paper in a Works Cited list or bibliography. This list provides the information necessary to identify and retrieve each source that supports your research.
- Arrange entries in alphabetical order by authors' last names (surnames), or by title for sources without authors.
- Capitalize the first word and all other main words of the titles and subtitles of cited works listed. (Do not capitalize articles, prepositions, coordinating conjunctions, or the "to" in infinitives.)
- Shorten the publisher's name; for example, omit articles, business abbreviations (Co., Inc.), and descriptive words (Press, Publisher).
- When multiple publishers are listed, include all of them, placing a semicolon between each.
- When more than one city is listed *for the same publisher*, use only the first city.
- Use the conjunction "and" not an ampersand [&]when listing multiple authors of a single work.
- **Pagination:** Do not use the abbreviations **p.** or **pp.** to designate page numbers.
- **Indentation:** Align the first line of the entry flush with the left margin and indent all subsequent lines (5 to 7 spaces) to form a "hanging indent."
- **Italics:** Choose a font in which the italic style contrasts clearly with the regular style.

Note: The "Reading and Research Report Form" below asks you to identify the source information you need to include in a "Works Cited" list. This worksheet also provides a way for you to preserve reading notes and organize your research for later use in your ministry project. **Teleo University provides a Style Guide with citation formatting you should use.** Also, you may reference the current MLA formatting and citation guidelines online at owl.purdue.edu.

Visit Teleo University's Reading and Research Lab (teleouniversity.org/readinglab) for PDF or Word versions of the following Reading and Research Report Form.

Reading and Research Report Form   Student Name: _____

Number of pages read (@ 250 words per page): _____   **Course Number:** _____

Summary Topic(s); Key Word(s); Search Term(s):

Author(s) / Editor(s):

Source Title (Book, Publication/Article; Website):

Volume # Issue #   Place of publication:

Publication date: Publisher:

Medium: ☐ Print, ☐ Web, ☐ Audio, ☐ Video, ☐ Other: _____

Location: Pages (print or published works): _____

    (websites or online journals) Date Accessed: _____ URL:

Page #	Record main ideas and insights in summary statements and phrases; limit quotations to key statements.	Record your responses to these ideas; include questions for further study.

Page #	Record Main Ideas using summary statements and phrases; limited quotations to key statements	Record Your Responses to These Ideas; offer questions for further study

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      (websites or online journals) Date Accessed: _____ URL:

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Page #	Record Main Ideas using summary statements and phrases; limited quotations to key statements	Record Your Responses to These Ideas; offer questions for further study
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TELEO UNIVERSITY APPLICATION FOR ADMISSION

Please complete this application online or submit the printed application through your T-Net Training Center

PERSONAL INFORMATION (Please print clearly)

Name: _____
   First/Given   Middle Name(s)   Last/Family/Surname   Former/Maiden Name

Street:_____ City:_____

State/Province:_____ Postal Code:_____ Country:_____

Home Phone: _____ Cell Phone:_____

Email:_____

Date of Birth: _____/_____/_____   ☐ Male   ☐ Female   Marital Status: ☐ Single   ☐ Married
          Month / Day / Year

Ethnic Background: Select one or more of the following races that best describes you *(for government reporting, not for making admissions decisions)*:

☐ American Indian or Alaskan Native   ☐ Asian   ☐ Black or African American   ☐ Hispanic/Latino   ☐ Native Hawaiian or Other Pacific Islander   ☐ White

Languages: Please indicate in which language(s) you are proficient in reading or have used for college or graduate study:

☐ English   ☐ French   ☐ Spanish   ☐ Portuguese   ☐ Chinese   ☐ Hindi   ☐ Other: _____

PROGRAM INTEREST

Please check the *requested program *(*Note: Admissions Department applicant review and program approval are required and binding)*:

☐ Master of Divinity
☐ Bachelor of Pastoral Ministry (BPM): International Students   ☐ Certificate of Pastoral Ministry
☐ USA BPM Students (requires 30 additional general studies credits)   ☐ Diploma in Christian Ministry
☐ Diploma of Pastoral Ministry   ☐ Certificate in Christian Ministry

MINISTRY INFORMATION

Church Information: *(Students must be active in ministry and authorized to implement assignments within a local church)*

Please check the Ministry Position that best describes your role in the local church:

☐ Senior Pastor   ☐ Associate/Assistant Pastor   ☐ Church Planter   ☐ Elder/Church Leader   ☐ Pastor's Spouse   ☐ Bishop/Denominational Leader

I have the authorization to implement assignments within the following local church: ☐ Yes   ☐ No

Church Name:_____ Denomination/Network/Independent: _____

Street:_____ City:_____

State/Province:_____ Postal Code:_____ Country:_____

Email:_____ Phone:_____

Describe your responsibilities: _____

_____

_____

_____

_____

EDUCATIONAL BACKGROUND

Please list all secondary schools/colleges/universities attended. Please submit an **official transcript** from each school attended.

School Name	City, State, Country	Dates Attended/Graduation Year	# of Credits or Degree Received

ADDITIONAL INFORMATION

Required Recommendations: *(Provide the names and email addresses of those you have asked to complete a **required** Recommendation Form. Download the recommendation forms at www.teleouniversity.org/reference-forms and provide them to the following persons):*

1. T-Net Training Center Study Group Facilitator's Name: _____

   Training Center #/Name:_____ Trainer/Facilitator's Email: _____

   Center Location: City:_____ State/Province:_____ Country:_____

   Course 1 Start Date: _____

2. Personal Reference: *(Name)* _____ Description: ☐ *Friend* ☐ *Family Member*

   ☐ *Co-worker* ☐ *Employer*   *Email Address:* _____

3. Ministry Reference: *(Name)* _____ Description: ☐ *Bishop or Denominational Leader*

   ☐ *Head Elder or Church Board Chairman* ☐ *Senior Pastor* ☐ *Mentor Pastor* ☐ *other local church leader (describe)* _____

   _____

   Email Address: _____

YOUR TESTIMONY: *(Briefly describe how you became a Christian and how you came to feel called to ministry):*

ACKNOWLEDGMENTS

☐ I have read the **Statement of Faith for T-Net International** and affirm my agreement with it. I will respect, adhere to, and support these essential doctrines while associated with T-Net International.

☐ **Christian Service Requirement:** T-Net International trains pastors and church leaders who are currently serving in ministry. I understand that to be accepted and continue as a student, I must have authorization from a local church to implement course assignments.

☐ I agree to abide by the school's policies and program requirements, including the **Standards of Conduct and Academic Integrity Policy.**

☐ I affirm that the information submitted in this application is correct and complete. I understand that misrepresenting required application materials may result in rejection of my application or dismissal after acceptance.

☐ I authorize any schools or colleges that I have previously attended to release my academic record and related materials as required by the Teleo University Admissions Office.

☐ I acknowledge that I must submit a **$50.00 non-refundable fee** before my application, transcripts, and references will be processed.

Signature:_____ **Date:** _____/_____/_____
                                                                             Month / Day /   Year

Nondiscrimination Policy: *T-Net International, in its employment, educational, and admissions policies, does not discriminate by race, color, gender, nationality, age, disability, or ethnic origin.*

T-NET CENTER RECOMMENDATION FORM - TELEO UNIVERSITY

(Teleo University partners with T-Net Training Centers to provide fellowship, student life, and a context for collaboration as facilitated study groups. This form must be completed by your T-Net Training Center study group facilitator. Contact Teleo University if you are not currently being mentored through involvement in a T-Net Training Center.)

APPLICANT'S INFORMATION *(To be completed by the applicant)*

Name: _____
           First/Given   Last/Family/Surname   Former/Maiden Name

Email:_____Phone:_____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature:_____Date: _____/_____/_____
                                                                       Month / Day / Year

T-NET TRAINER-FACILITATOR RECOMMENDATION RESPONSES *(To be completed by the T-Net Training Center Study Group Trainer-Facilitator)*

1. My T-Net training center relationship with the applicant is: ❑ Lead Trainer/Facilitator ❑ Assistant Trainer/Facilitator

2. I have known the applicant:
   ❑ less than 1 year   ❑ 1- 2 years   ❑ 3 - 5 years   ❑ more than 5 years

3. I know the applicant:
   ❑ well (personally)   ❑ very well (personally)   ❑ extremely well (personally and professionally)

4. The applicant's marital status is:
   ❑ single   ❑ married   ❑ divorced   ❑ separated   ❑ widowed

5. Please rate the applicant in each of the following areas. Circle the number that best represents where the applicant fits on the scale of 1-10 for each category. Or, if you are unsure in a category circle "Do Not Know."

   Ministry Commitment: *love for people, clear call to ministry, loyal to Christ and His church, a disciple maker*

   unclear   1   2   3   4   5   6   7   8   9   10   Clear call to ministry   Do Not Know

   Personal Lifestyle: *approachable, appropriate personal appearance, a good manager of time and money*

   unclear   1   2   3   4   5   6   7   8   9   10   clear   Do Not Know

   Personality: *positive, likable, emotionally stable, self-starter, mature judgment*

   withdrawn   1   2   3   4   5   6   7   8   9   10   friendly   Do Not Know

   Family Life: *Makes time for family, the spouse is supportive (if married)*

   poor   1   2   3   4   5   6   7   8   9   10   excellent   Do Not Know

   Preaching / Teaching Ability: *strong biblical content, correct doctrine, clear communication, practical, compelling*

   poor   1   2   3   4   5   6   7   8   9   10   excellent   Do Not Know

   Pastoral / People Care: *concern for people, confidentiality, Relates to all age levels*

   unclear   1   2   3   4   5   6   7   8   9   10   clear   Do Not Know

   Leadership Skills: *ability to organize, manages business affairs well, decisive, delegates well*

   hesitant   1   2   3   4   5   6   7   8   9   10   strong leader   Do Not Know

   Interpersonal Communication: *works well with others, listens well, admits own limitations, accepting*

   distant/proud   1   2   3   4   5   6   7   8   9   10   friendly/approachable   Do Not Know

   Honesty / Integrity: *good reputation, dependable, trustworthy, not greedy, acts appropriately with the opposite sex*

   some concerns   1   2   3   4   5   6   7   8   9   10   high integrity   Do Not Know

6. Is the applicant living a consistent Christian life? ❑ Yes ❑ No

7. How would you rate the applicant's dedication to God and devotion to Christian principles?
   ❑ extremely high   ❑ above average   ❑ low or inconsistent   ❑ I do not know

8. How would you rate the applicant's commitment to a life of ministry?
   ❑ extremely high   ❑ above average   ❑ low or inconsistent   ❑ I do not know

9. How would you rate the applicant's commitment to disciple making and finishing the Great Commission?
   ❑ extremely high   ❑ above average   ❑ low or inconsistent   ❑ I do not know

10. Does the applicant have authorization to implement course assignments in a local church?   ❑ Yes   ❑ No

11. If you wish to provide any further comments about the applicant, please do so in the space provided below:

CONTACT INFORMATION FOR T-NET TRAINING CENTER REFERENCE *(To be completed by T-Net facilitator)*

Name (T-Net Trainer-Facilitator): _____
                                   First/Given   Last/Family/Surname

Training Center Name:_____Training Center #:_____

State/Province:_____ Country:_____

Email:_____Phone:_____

T-Net Reference Signature:_____Date: _____/_____/_____
                                                                        Month / Day / Year

Please scan the completed reference form and email the form to admissions@TeleoUniversity.org

MINISTRY RECOMMENDATION FORM - TELEO UNIVERSITY

APPLICANT'S INFORMATION *(To be completed by the applicant)*

Name: _____
        First/Given   Last/Family/Surname   Former/Maiden Name

Email:_____Phone:_____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature:_____Date: _____/_____/_____
                                                              Month / Day / Year

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MINISTRY RECOMMENDATION RESPONSES *(To be completed by the ministry reference/local church leader)*

1. My relationship with the applicant is:
   ❑ Head Elder/Church Board Chairman ❑ Senior Pastor ❑ Denominational Supervisor ❑ Mentor Pastor
   ❑ other local church leader (describe) _____

2. I have known the applicant:
   ❑ less than 1 year ❑ 1-2 years ❑ 3-5 years ❑ more than 5 years

3. I know the applicant:
   ❑ well (personally) ❑ very well (personally) ❑ extremely well (personally and professionally)

4. The applicant's marital status is:
   ❑ single ❑ married ❑ divorced ❑ separated ❑ widowed

5. Please rate the applicant in each of the following areas. Circle the number that best represents where the applicant fits on the scale of 1-10 for each category. Or, if you are unsure in a category circle "Do Not Know."

   Ministry Commitment: *love for people, clear call to ministry, loyal to Christ and His church, a disciple maker*
       unclear 1 2 3 4 5 6 7 8 9 10 Clear call to ministry   Do Not Know

   Personal Lifestyle: *approachable, appropriate personal appearance, a good manager of time and money*
       unclear 1 2 3 4 5 6 7 8 9 10 clear   Do Not Know

   Personality: *positive, likable, emotionally stable, self-starter, mature judgment*
       withdrawn 1 2 3 4 5 6 7 8 9 10 friendly   Do Not Know

   Family Life: *makes time for family, the spouse is supportive (if married)*
       poor 1 2 3 4 5 6 7 8 9 10 excellent   Do Not Know

   Preaching / Teaching Ability: *strong biblical content, correct doctrine, clear communication, practical, compelling*
       poor 1 2 3 4 5 6 7 8 9 10 excellent   Do Not Know

   Pastoral / People Care: *concern for people, confidentiality, Relates to all age levels*
       unclear 1 2 3 4 5 6 7 8 9 10 clear   Do Not Know

   Leadership Skills: *ability to organize, manages business affairs well, decisive, delegates well*
       hesitant 1 2 3 4 5 6 7 8 9 10 strong leader   Do Not Know

   Interpersonal Communication: *works well with others, listens well, admits own limitations, accepting*
       distant/proud 1 2 3 4 5 6 7 8 9 10 friendly/approachable   Do Not Know

   Honesty / Integrity: *good reputation, dependable, trustworthy, not greedy, acts appropriately with the opposite sex*
       some concerns 1 2 3 4 5 6 7 8 9 10 high integrity   Do Not Know

6. Is the applicant living a consistent Christian life? ❏ Yes   ❏ No

7. How would you rate the applicant's dedication to God and devotion to Christian principles?
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9. How would you rate the applicant's commitment to disciple making and finishing the Great Commission?
   ❏ extremely high   ❏ above average   ❏ low or inconsistent   ❏ I do not know

10. If you wish to provide any further comments about the applicant, please do so in the space provided below:

CONTACT INFORMATION FOR MINISTRY RECOMMENDATION *(To be completed by the ministry reference)*

Name: _____
        First/Given   Last/Family/Surname   Former/Maiden Name

Street:_____City:_____

State/Province:_____Postal Code:_____Country:_____

Email:_____Phone:_____

Ministry Reference Signature:_____Date: _____/_____/_____
                                                              Month / Day / Year

Please scan the completed reference form and email the form to admissions@TeleoUniversity.org

PERSONAL RECOMMENDATION FORM - TELEO UNIVERSITY

APPLICANT'S INFORMATION *(To be completed by the applicant)*

Name: _____
           First/Given   Last/Family/Surname   Former/Maiden Name

Email:_____ Phone:_____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature:_____ Date: _____/_____/_____
                                                                 Month / Day / Year

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PERSONAL RECOMMENDATION RESPONSES *(To be completed by the personal reference)*

1. My relationship with the applicant is:
   ❑ friend ❑ family member ❑ co-worker ❑ employer/supervisor ❑ other _____

2. I have known the applicant:
   ❑ less than 1 year ❑ 1-2 years ❑ 3 - 5 years ❑ more than 5 years

3. I know the applicant:
   ❑ well (personally) ❑ very well (personally) ❑ extremely well (personally and professionally)

4. The applicant's marital status is:
   ❑ single ❑ married ❑ divorced ❑ separated ❑ widowed

5. Please rate the applicant in each of the following areas. Circle the number that best represents where the applicant fits on the scale of 1-10 for each category. Or, if you are unsure in a category circle "Do Not Know."

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       unclear 1 2 3 4 5 6 7 8 9 10 Clear call to ministry   Do Not Know

   Personal Lifestyle: *approachable, appropriate personal appearance, a good manager of time and money*

       unclear 1 2 3 4 5 6 7 8 9 10 clear   Do Not Know

   Personality: *positive, likable, emotionally stable, self-starter, mature judgment*

       withdrawn 1 2 3 4 5 6 7 8 9 10 friendly   Do Not Know

   Family Life: *Makes time for family, the spouse is supportive (if married)*

       poor 1 2 3 4 5 6 7 8 9 10 excellent   Do Not Know

   Preaching / Teaching Ability: *strong biblical content, correct doctrine, clear communication, practical, compelling*

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CONTACT INFORMATION FOR PERSONAL RECOMMENDATION *(To be completed by the personal reference)*

Name: _____
　　　　First/Given　　　　　　　Last/Family/Surname　　　　　　Former/Maiden Name

Street:_____City:_____

State/Province:_____Postal Code:_____Country:_____

Email:_____Phone:_____

Personal Reference Signature:_____Date: _____/_____/_____
　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　Month　/　Day　/　Year

Please scan the completed reference form and email the form to admissions@TeleoUniversity.org

Notes

Teleo University
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Minneapolis MN 55445
TeleoUniversity.org - 763-220-8850